

Bruno Easter Eggstravaganza

What is the event?

Bruno's annual "Easter Eggstravaganza" event, brings in 200+ shoppers. Home-based business products, baking, crafts, books and more. A colouring table courtesy of Freckles the Bunny Series, items for kids to buy, paint and then take home. Kids tattoos, an Easter contest, free coffee, and door prizes. Come visit the Easter Bunny. The first 50 kids will get a treat (Easter Bunny and the treat are free). Spots are \$30 for a table and 2 chairs or 2 tables/\$50. Free admission. There will be a kitchen with breakfast and dinner. The door prizes will support the Bruno Friendship Centre which occurred water damage this year.

<https://www.facebook.com/events/210928333144007>

Venue

Inside the Bruno Community Hall. 513 Kirby Street in Bruno Saskatchewan.

Times

Saturday, April 6, 2019. Event time is 10 AM – 4 PM.

Table Cost

\$30 for a 6-foot table and 2 chairs or 2 tables for \$50.

Registration deadline: March 10, 2019, unless space is still available.

Marketing

Marketing will include but is not limited to the following:

- Press release to the Humboldt Journal and Bolt FM.
- Vendors list on our website and the event page as well as listing and advertising the event on our social media and more.
- Kijiji, Used Saskatoon, and Bruno Bits.
- Bruno Fine Foods, town board, Co-op, and bank. We will also put a poster or two out in Humboldt, Cudworth and Wakaw. Should you wish to put one up in your area, please let us know.
- Signs up outside of town by the highway (will try if not windy). For two venues, we will have our larger sign outside the main hall, advertising both locations should we open the second one.
- Advertising through community Facebook groups, our Facebook, Twitter, website, and Instagram.
- Facebook event page (please share): <https://www.facebook.com/BrunoEasterEggtravaganza>
- We will be getting it listed on CTV News again, SHAW TV, and more.

Extra Advertising

We will be offering to place your logo on our flyers for \$20 or \$10 to list your business or product name only (limited spots for this last one). All images need to be 300 dpi. If you have problems doing this, please contact us. Last day to send them in by email is March 12, 2019, as I will be ordering flyers the next day. Please do not pay for extra advertising if you are donating a minimum of a \$20 product.

Send in your logo and/or name by email. Files can be a png, jpg, psd or pdf.

Advertising deadline: March 12, 2019. This deadline is included for the free advertising for your donations.

Rental

Setup time is no earlier than 8:30 AM. Take down time is at 4 PM and not any earlier. Vendors who start packing before this time will not be returning for any future events.

You may park near the building during set-up, but we ask that you move your vehicles from the parking area to allow space for those coming to the event (this is by the side and front door). All vehicles must be removed by 10 AM, you are welcome to park on the street, but not in front of the building. Vehicles are welcome to return after 4 PM, to remove your products.

If you have any questions or concerns during the event, please visit the 4 Paws Games and Publishing table, which will also be the main information booth. At least one of us will always be there and we will be located near one of the doors.

Rental space consists of a 6-foot table only, and 2 chairs. There will be room between tables, so you can place a table cloth on your table if you wish, and there may be a bit more, but we are not sure. If you require a second table, make sure to place that into your registration. There will be a space between rows to allow for safe movement for vendors to get out of their area. Please keep these areas clear. You may place your products on the table or under them, but it needs to be safe for people walking by. Adjustments to the actual size will be made as I think there is at least 2-feet more to the side. A table map will be made after all registrations are in.

Registration will be on first come, first serve basis. If you are local and have a home-based business product, please let us know that you are planning to attend as we will only wait for so long because we would like to fill the place. We do want to support our local vendors though. We will require your payment and form before including you as a vendor in the event as tables are limited for trade show products (ex. Scentsy, Avon, etc.). There are approximately 50 tables available for the day in the community hall and roughly 20 in the other. Price is up as the town is no longer offering discounts.

We do not guarantee which hall you will be at as we need to spread out similar products, so no, you can't request the location. Plugs and wall space are on a first-come, first-serve basis. This means forms and payment must be made and received before your spot is secure.

Rules

1. Please keep the aisles free in the front and back of tables for easy access.
2. Please keep your items to on and under the table only.
3. Please keep your area clean and safe. Vendors are responsible for cleaning up their area before leaving.
4. Absolutely no confetti or glitter loose in the hall. Their rule, not mine.
5. This is a family-friendly event. Please keep it that way with your products.
6. Neither the town hall, nor 4 Paws Games and Publishing is responsible for any thefts, injury, or damage at your table, you, or to your products.
7. Failure to follow the rules can result in immediate removal from the event with no refund.
8. As we want a variety of items offered for the event, we reserve the right to refuse vendors. We will do our best to keep similar vendors in separate areas (crocheting, etc.).
9. Payment must be cleared, and the form sent in before a spot is secured.
10. No sticking anything on the wall.
11. No pets.

Contact Information

4 Paws Games and Publishing

P.O. Box 444 Humboldt, SK, S0K 2A0

Admin@4-Paws-Games-and-Publishing.ca

Vickianne & Kenn Caswell

(306)290-0454

Payment

The **rental agreements** can be printed out and signed, then either (take a photo or scan) and email back or send by mail. This year, you can fill the form in digitally by downloading it, filling it in, saving, then send it off. Please make sure the new copy has your answers as for some, it doesn't always work.

Payment can be paid in one of the following ways:

Interact E-transfer or PayPal (*send to friend for **PayPal**, or there are charges on my side and you will need to add another \$2 for PayPal payments sent as a service*) to Admin@4-Paws-Games-and-Publishing.ca

Checks or money orders mailed to the above address and issued to 4 Paws Games and Publishing.

Receipts will be provided to vendors that day.

Refunds

Must be requested no later than February 16, 2019. We do not refund past that date nor do we give you credit. The event runs snow or shine. We unfortunately can't predict the weather and we do not get a refund for the rental. Thank you for your understanding.

Bruno Easter Rental Agreement

Red boxes are required!

Organization/Person's Name:	
Primary Contact's Name:	
Telephone:	
Email:	
Address:	
Website/Facebook Page:	

Number of Tables and Chairs (\$30/table, 2 chairs per table unless asked); please mention if you require the space only and no table, same fee applies) or 2/\$50:	
Plug Required:	
Name or logo advertised on all our flyers (\$20+6% PST – logo; \$10+6% PST for product):	

Products/Services being sold at your table:

Total Payment:

Table Rental (please list chairs if more than 2)	\$
Advertising on Flyers (\$21.20 or \$10.60)	\$
Final Total Sent	\$

PST # 2638450

Money will be sent by (see payment options)	
Forms sent by	

Signature:	
Date:	

Door Prize Donation

If you would like to donate a door prize, please send us the information below. The item can be brought the day of the event. If website/Facebook page is different than above or you'd like a particular name mentioned with the door prize donation online and at the event, please let us know below. You are not expected to donate one, this is **optional**. If you have a photo of the donation, please send it to us and we will share this as well. **Door prize entries will be by monetary donation which will help Bruno Friendship Centre with water damage repairs.** Please do not pay for extra advertising if you are donating a minimum of a \$20 product.

Item:	
Value:	
Other:	